

FY26 Youth Social Connections RFP

bi3

Application Instructions



Youth Social Connections Application

PLEASE NOTE: applications will be reviewed by a panel of youth who will determine their alignment with the evaluation criteria. **We encourage you to write for this audience.** Please be sure you are using plain language and descriptions for your proposed work.

We appreciate the time it takes for you to complete this application. **We encourage you to be concise in your responses.** Applicants are not expected to maximize the character limits. If, however, the character limits become a challenge to sharing your idea, please contact Grants Manager, Marian Black, at marian_black@trihealth.com.

Also, feel free to upload additional materials (including application materials submitted to other funders) in the "Application Attachments" section and reference the material in your responses as needed.

The deadline to submit your proposal is **March 12, 2026 at 11:59pm.**

Application Questions

Organization Name:

Character Limit: 250

Project Title:*

Character Limit: 100

Lead Project Manager's Name:*

Character Limit: 250

Lead Project Manager's Contact Information:*

Please include title, phone number and email address.

Character Limit: 2000

Finance and Communications Contact Information*

Please include **title, name, phone number and email address** for the individuals who would be responsible for finance and communications for this project/grant.

Character Limit: 2000

Total Project Budget*

Preliminary budget for the proposed project, including the grant request.

Character Limit: 20

Requested Grant Amount from bi3:*

Note: For your convenience, we have copied over your Letter of Intent response to this question. You can leave unchanged or adjust if the requested amount has changed since the LOI submission.

***Planning** grants awarded under this RFP may be paid over a period of 12-18 months and are expected to range from \$100,000-\$250,000 in total, inclusive of indirect costs.*

***Implementation** grants awarded under this RFP may be paid over a period of two to three years and are expected to range from \$750,000-\$1,500,000 in total, inclusive of indirect costs.*

Please enter the total requested grant amount (in alignment with the type of grant you are applying for).

Character Limit: 20

Requested Time Period of the Grant*

Note: For your convenience, we have copied over your Letter of Intent response to this question. You can leave unchanged or adjust if expected timing has changed since the LOI submission.

Please describe the expected start and end date (month and year) of this grant request.

Character Limit: 250

Case Statement*

In one to two sentences, state your case for why bi3 should invest in your proposed project (approximately 80 words).

For example: "We are requesting [X] dollars to support [descriptive title of proposed project]. That will enable us to [insert fund uses or activities], resulting in [impact (i.e. improved access to care, increased patient engagement, etc.)]"

Character Limit: 1500

Population(s) of Focus Addressed*

Note: For your convenience, we have copied over your Letter of Intent response to this question. You can leave unchanged or adjust if your focus population(s) have changed since the LOI submission.

Please select the population(s) the proposal aims **to center** in this work (select all that apply):

Choices

Black and Brown youth

Youth involved in systems of care

LGBTQ+ youth

Youth in low-income communities

None of the above

Opportunity or Problem:

Note: For your convenience, we have copied over your Letter of Intent response to this question. You are welcome to build on and refine your response (if needed) and have provided additional space to do so.

Please describe the opportunity or barriers to youth social connection and belonging **that your proposed work seeks to address** and its potential impact on the population(s) of focus selected above. We encourage you to share any insights your organization has on this issue based on its experience, data, and/or feedback from youth.

Character Limit: 2000

Description of Project*

Note: For your convenience, we have copied over your Letter of Intent response to this question. We encourage you to build on and refine your response and have provided additional space to do so.

Please briefly describe: a) the project, b) any key partners and c) how it aims to center youth, and specifically the population(s) of focus, in co-creation, design and decision making. If your project has multiple pieces, please explain how they work together.

Character Limit: 4000

Extent of Development:*

For each of the pieces you described in the project description above, please briefly describe how developed they are. Which project pieces (if any) already exist or are decided upon, which have you started developing, and which would need to be fully developed during the grant period?

Note: There is no preference one way or another - though the project plan should be feasible and realistic given timelines and budget.

Character Limit: 3000

Organizational Experience - Youth Engagement*

Note: For your convenience, we have copied over your Letter of Intent response to this question. We encourage you to build on and refine your response (if needed) and have provided additional space to do so.

Please describe the organization's experience engaging with youth and particularly the population(s) of focus for the proposed project. Please include how the organization thinks about, and if it has any experience in, engaging youth in decision making.

Character Limit: 2500

Organizational Experience - Youth Mental Health and Wellbeing*

Please describe the organization's relevant experience in building youth social connection and belonging, and in turn improving youth mental health and wellbeing, including any experience with the selected focus population(s).

Character Limit: 4000

Key Goals:*

Note: For your convenience, we have copied over your Letter of Intent response to this question. We encourage you to build on your response (if needed) and have provided additional space to do so.

What are 3-5 key goals the project aims to achieve and their potential impact in terms of improving youth social connection and belonging, and in turn improving youth mental health and wellbeing and addressing health disparities?

Character Limit: 2000

Estimated Number of People to be Impacted*

Please estimate the number of people the project aims to engage and/or serve or impact. Please briefly describe who is included in this number (e.g. youth advisors, youth participants, adults trained).

Note: This question is meant to provide a thought exercise and context to support project/proposal planning and review both in terms of scope and budget planning. No value is placed on this number being large, but it should align with the size of the grant request. The goal is to clarify:

- *How many youths does the program and space hope to realistically engage and/or serve?*
- *Who else will be engaged and/or impacted by this work?*

Character Limit: 200

Geographic Impact*

Where does this project aim to make an impact? Are there specific physical communities (such as zip codes, cities, or regions) that this project plans to engage and/or serve?

Character Limit: 1500

Measures of Success, Data and Learning:*

Please describe how the project will define success and track progress on the goals of the project. Where possible, provide detail around the targeted outcomes and indicators/measures. How do you plan to manage your data, evaluation and learning processes? This may include data collection, management and analysis and the people power (staff and/or consultants) to drive it.

As you build these measures, please consider how they may align to the potential outcomes listed in the RFP Opportunity section. bi3 understands that these metrics are preliminary and will work with applicants to further develop the outcomes should the grant be awarded.

Character Limit: 4500

Collaborative Partners*

If applicable, provide or attach a list of collaborative partners, briefly describing their role in the proposed project. Please also provide letter(s) of collaboration from key partner(s) that will be instrumental in the execution of the project.

Character Limit: 7000 | File Size Limit: 4 MB

Letter of Collaboration

File Size Limit: 4 MB

Letter of Collaboration

File Size Limit: 2 MB

Letter of Collaboration

File Size Limit: 2 MB

Project Budget and Narrative*

Please upload your detailed project budget **including revenues** (including other funding sources) and **proposed expenses** for each year of the project. Please include indirect costs as part of this budget. Please also provide a brief budget narrative explaining the major expenses or investments (average 250 words).

Note: Through the budget, bi3 seeks to understand the resources needed to implement the proposed project (people, materials, etc.) and how those resources support the scope and desired impact of the proposed project. Make sure to include both revenues and expenses.

Character Limit: 5000 | File Size Limit: 4 MB

Sustainability*

At this time, knowing that plans change, how is your organization thinking about how the project might be supported or resourced after the proposed grant period?

bi3 is typically not a funder that provides repeated grants to the same organization. We recognize that this is a time-limited funding opportunity.

Character Limit: 3000

Financial Information

Thank you for sharing the financial documents below which allows bi3 to understand the financial condition of your organization including the size of project budget relative to the organizational expenses and sources of revenue.

Listed below are the documents requested. We also note the information that we will be reviewing from each document.

Please note: *If the organization is currently running a multi-year deficit, it may not be the right time for a bi3 partnership. As a part of building relationships and better understanding of your organization, we may have follow-up questions after reviewing the documents provided.*

IRS Form 990 (if requested by Grants Manager)

The bi3 team will pull this public document. If not publicly available, it will be requested of the organization to upload. The review of this document will include net revenue, current assets, current liabilities and unrestricted net assets.

File Size Limit: 2 MB

Audited Financials (preferred if available) and/or Financial Statements (Income & Balance Sheet)*

Please provide the most recent 2-3 years of financial statements (audited preferred if available). The review of these documents will include assets, diversity of funding streams, liabilities, unrestricted net assets, cash on hand, any audited notes, and net position (surplus/deficit).

Please note: If the organization is currently running a multi-year deficit –this may not be the right time for a partnership.

File Size Limit: 6 MB

Upload

File Size Limit: 3 MB

Upload

File Size Limit: 2 MB

Upload

File Size Limit: 1 MB

Fiscal Agent Information (Optional)

If utilizing a fiscal agent, please confirm the fiscal agent name and EIN number below. If selected for a grant, bi3 will request a signed Memorandum of Understanding (MOU) between you and your fiscal agent organization.

Fiscal Agent Name

If using a fiscal agent, please provide the fiscal agent organization's name.

Character Limit: 250

Fiscal Agent EIN

If using a fiscal agent, please provide the EIN of the fiscal agent.

Character Limit: 250

Feedback Questions

Applicant's Experience:

bi3 is dedicated to learning and improving the process and experience of applicants and our grantee partners.

Please briefly share what your experience has been like with this application process. Your response is optional and does not impact the review process in any way.

Character Limit: 4000

Amount of Time to Complete Application

For our reference, please estimate the number of hours to complete this application.

Character Limit: 150

Signature and Confirmation

Signature of Person Completing the Application*

Character Limit: 250